Before or after attending an instructor-led (live) session or to access online training of Protecting God’s Children, all participants must register with VIRTUS Online.

Go to the Diocesan website http://www.oakdiocese.org/offices/safe-environment and click on the VIRTUS Registration icon or click on the following link:

https://www.virtusonline.org/virtus/reg_2.cfm?theme=0&org=22671.

Click to begin the process.

Create a User ID and Password you can easily remember. This is necessary for all participants. This establishes your account with the VIRTUS program. If your preferred User ID is already taken, please choose another ID. We suggest the use of email addresses as user names.

Click Continue to proceed.

Provide all the information requested on the screen.
Several fields are required, such as: First & Last Name, Email Address, Home Address, City, State, Zip, Phone Number, and Date of Birth.

(Note: Do not click the back button or your registration will be lost.)

Click Continue to proceed.

If you do not have an email address, consider obtaining a free email account at mail.yahoo.com, or any other free service. This is necessary for your VIRTUS Coordinator to communicate with you. If you cannot obtain an email address, enter: noaddress@virtus.org.

Select the PRIMARY location where you work or volunteer by clicking the downward arrow and highlighting the location.

Click Continue to proceed.

Note: If you serve at multiple diocesan locations, you will be prompted to select those additional locations in future screen(s).

Your selected location(s) are displayed on the screen.

Select YES, if you need to add secondary/additional locations. (Follow instructions in previous step to select additional locations.)

Otherwise, if your list of locations is complete, select NO.
Select the role(s) that you serve within the Diocese of Oakland and/or parish/school. (Use descriptions supplied, to help determine appropriate role(s) to select.)

Please check all roles that apply.

Click Continue to proceed.

Please answer the following question:
“Do you interact with, work with or come into contact with minors and/or vulnerable adults of this diocese?”

Click Continue to proceed.

Please review the following and respond to each of the following documents.

Diocese of Oakland Code of Conduct

To proceed, please enter your full name and today’s date, and Confirm by clicking on: “I’ve downloaded, read, and understand the Catholic Diocese of Oakland’s Code of Conduct”

If you have not attended a VIRTUS Protecting God’s Children Session, choose NO.
Otherwise, choose YES.

If you chose NO during the previous step, you will be presented with a list of upcoming VIRTUS Protecting God’s Children instructor-led sessions scheduled for the Diocese of Oakland and the option to select a Protecting God’s Children for Adults online training session.

When you find the instructor-led session training you wish to attend or the accessible online training, click the circle -- and then click Complete Registration.
(If you chose YES during the previous step, this screen will not show.)

If you chose YES, you will be presented with a list of all instructor-led VIRTUS sessions conducted in the Diocese of Oakland.

Choose the session you attended by clicking the downward arrow and highlighting the session -- then click Complete Registration.
If you selected the online training, you will be directed to the Online Training Course. Please click on the green circle to begin the Protecting God’s Children® Online Awareness Session.

If you selected instructor-led training, please review the screen for important information with regard to your registration.

Thank you for completing the registration process!