



**ST. THERESA  
SCHOOL**

Dear Sixth, Seventh, and Eighth Grade Parents,

Here are important details for you to review before returning to campus:

**Before you come:**

- Send in Diocesan signed waiver
- Immunization records must be up to date
- Emergency form must be on file

**Daily / Weekly Requirement Checklist:**

- Send in daily symptom sheet and take temperature **before** coming to school each day (these will be included in your material pick up)
- Remind students that teachers will be wearing PPE, mask and shield so they aren't startled
- Read newsletters each week for any new issues or information – Teachers will have added info coming

**School Start Date and Time:**

- Feb 16th at 7:45am Group B (Tuesday and Friday)
- Feb 18th at 7:45am Group A (Monday and Thursday)
- Send a snack (be sure to have some kind of labeled bag for mask to be placed in while eating)

**Drop off: 7:45am – 7:55am.** A staff member will come to your car to:

- Collect paper symptom sheet – this should be done at home
- Take Temperature
- All folks in the car must have masks on when staff member approaches

**Pick Up: 2:40pm Monday and Friday / 2:30pm Tuesday and Thursday**

- Children will be brought out to line up inside the gate in the basketball court and you can meet them there
- When we see you, we will send them out to you.
- Place a family name on dashboard

**Entrance to use:**

- Sixth will enter front door by office from ramp
- Seventh will use the front office entrance in front of steps
- Eighth grade will enter through the back door by the boys' bathroom

**ONE Symptom during the day – pick up immediately:**

- 10-day isolation, back to distance learning, contact health care provider, if give a written note child can return
- If fever, must be fever free for 24hrs without any medication



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**Supplies needed:**

- Mask with bag to place them in
- Small **unscented** hand sanitizer
- Water bottle - filled
- Cleanable lunch bag
- Book they like to read
- Other supplies list will be provided by teacher

**Additional information regarding supplies and learning materials:**

- Supplies or recess play items may not be shared (no technology)
- Backpack will contain supplies, manipulatives, recess items to play with in labeled ziplock bag, lunch will go back and forth each day
- Text Books – rolling backpacks okay
- Will continue to have material pick up days. If you child is here on that day, they can just take home.

**Uniform is now Mandatory (as of January)**

- School uniform shirt, cardigan, fleece jacket, rain jacket – provided by Lands End
- Or a plain collared polo shirt in school color, red, white, blue
- Closed toe, athletic shoes, in school colors and no slip ons
- Pants – nice – kakki or docker like – no sweats, jeans, or pjs
- No leggings except under skirt

**What will we be doing first days:**

- Normal instruction will begin immediately as schedule indicates, with some tweaks to the schedule

**General Information:**

- There will be assigned seats both inside and outside
- No one new can join group within the first 4 weeks that a grade level is added or restarted. After Easter break will be the next (and last in the school year) opportunity to join
- Students can leave hybrid learning to return to remote, but cannot move back and forth
- Every personal item must be kept with the child at all times, nothing shared or stacked and must go back and forth from home each day
- Remember no parking or driving through on Mandalay – ONLY use Clarewood
- If you have to off load a number of items, please park and help your child so that the drive through drop off line does not stop
- If you would like to take a photo of your student on the first day back on campus, please park your car in middle slots and photos can be taken outside the gate.
- Please plan to accompany your child to school if they normally walk to campus. This is needed in case they have a temperature when they arrive, so that you can be notified of the situation and assist with their safe return home. If you allow your student to walk home from school, please make sure the office has the walking form on file. It was sent out at the beginning of the year



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Thank you for your careful attention to these procedures.

Blessings,

Katie Murphy