

St. Theresa School Board Meeting Minutes

General Information:	Meeting Date: Tuesday, May 4, 2021 Time: 7:00 PM – 8:30 PM Location: Online video meeting Next Board Meeting: June 1, 2021, 7:00 PM (In-person at the school)
Conducted by:	Patrick Ramsey
Recorded by:	Chanda Gonzales Mowrer
Attendees:	Fr. McCann, Katie Murphy, Karen Raven, Patrick Ramsey, Berni Gutmann, Carlos Palacios, Sophia Kassab, Sumit Jain, Chanda Gonzales Mowrer, Michael Finnegan, Ashley Hackenthal, Members Absent: Carrie Schaefer, Quinn Hennig-Hance

- **Opening Prayer: Fr. Bob McCann**
- **Opening Remarks: Patrick Ramsey**
 - March and April meeting minutes reviewed and approved
 - We will be asking everyone to think about learning lessons from this last year to summarize for the next Board meeting.
- **Reports and Updates**
 - a. **Pastor Update:** Fr. Bob McCann
 - i. Happy to report that the Parish PPE loan has been forgiven.
 - ii. Litigation on the Events Center has been closed. A consolidated report will be available soon.
 - iii. Construction around the Events Center will hopefully happen during the months of June-August.
 - iv. The new principal has been hired. Alicia Ortegon has accepted the position.
 - v. Very thankful to Katie for all that she has done for the school. We are very blessed to have her.
 - b. **Principal's Update:** Katie Murphy
 - i. Alicia and Katie have met. Alicia is reviewing materials like the budget and school calendar. Alicia will be meeting the teachers and students in the coming weeks. She will be invited to next month's in-person (socially distanced) board meeting.
 - ii. Thankful to everyone who has supported the auction.
 - iii. WASC accreditation visit will happen the last week of October 2021. The book should be ready this June to parents. The three goals outlined in the action plan for the next five years for the school are a). Social and Emotional Development Programs, b). Technology Integration, c.) Academic Excellence
 - iv. Our PPE loan has been forgiven.
 - v. We will be applying for the non-emergency fund- CAPS (California Association of Private Schools) through the State of California. We will know if the application has been accepted on May 12th.
 - vi. Oakland Unified has granted us 60 extra chrome books to use in the classrooms.
 - vii. Grandparents Day will be May 14th. This will take place virtually on google meets.
 - viii. A Memorial Mass is tentatively set for May 28th. We will celebrate Judy's life. We hope we will be able to live stream it.
 - ix. Graduation and Baccalaureate will be held in the Church for students. The events will also be livestreamed. No reception will be held on school grounds. Students will be able to get together for a social distance celebration.
 - x. Online registration has been completed for the school. It went very well.
 - xi. Have met with the Diocese Root Committee and there has been some discussion about bringing in Madeline Levin to speak to the schools next year. Her expertise is in trauma support.
 - xii. Three faculty will not be returning next school year, Joyce Holden, Lauren Graves, Michelle Hanigan.
 - c. **Old/New Board Business:** Katie Murphy, Karen Raven

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- i. Admissions (Karen): it looks like approximately 49 new families will be coming to St. Theresa. Approximately 15 families will not be returning.
- ii. We have raised \$109, 500 for the annual fund.
- iii. We will be hosting a New Parent information night this coming Thursday.
- d. **Parent Club Report:** Ashley Hackenthal and Sophia Kasaab
 - i. Bill Hackenthal will be the Parliamentarian next year.
 - ii. A meeting will be scheduled soon to discuss new members.
 - iii. We have received 215 donated cookbooks from the printing vendor to sell.
 - iv. Next year's auction theme will be Mardi Gras.
- e. **Board Committee Updates:**
 - i. **Marketing and Communications Committee:** Chanda Gonzales-Mowrer
 - Social Media & Parish Bulletin: Continuing to share new activities.
 - Will be writing thank you notes to the teachers and parents from the Board.
 - Doing a website audit and will begin updating the site with new information.
 - ii. **Facilities Committee:** Carlos Palacios
 - Will work with Father Bob and Parish Lead on Events Center support.
 - Walking the grounds this coming Tuesday to see where improvements need to be made.
 - iii. **Finance Committee:** Berni Gutmann
 - Will continue to work with Karen on the enrollment numbers for the budget.
 - Waiting on Events Center information for budget amendments.
 - iv. **Parish Council Report:** N/A