



CHECKLIST

APPLICATION FOR ADMISSION

Applications will be available at the New Parent's Meeting on **Thursday, November 19, 2015**. Forms should be filled out and either mailed directly back to the school or dropped off at the Red Counter.

- **Deadline: Friday, January 29, 2016**

APPLICATION FEE

A non-refundable fee of \$75 per child is due when the application is submitted.

BIRTH CERTIFICATE/BAPTISM RECORDS

A birth certificate and baptismal certificate (if Catholic) are to be submitted with the application form.

ACADEMIC RECORDS

If applying for grades 1-6, a copy of your child's most recent report card and standardized test scores are required.

SCHOOL RECOMMENDATION

A recommendation letter is required from the school that the child is currently enrolled in. This form needs to be given to the teacher and should be mailed directly back to St. Theresa School.

ACADEMIC ASSESSMENT

All applicants must be scheduled for an academic assessment, so please save the date:

- **Kindergarten: Saturday, February 6, 2016 (various times)**
- **Grades 1-6: Tuesday, February 9, 2016 (after school)**

No testing will be scheduled until the application is complete with all of the necessary paperwork.

SCHOOL TOUR

All prospective families are encouraged to attend our Information Meeting on **Thursday, November 19, 2015**. Signups for small group tours beginning on November 30th will be available. If you are unable to attend, you may arrange for a tour by contacting the Admissions Director after that date. There will also be a school wide Open House during Catholic Schools Week on **Sunday, January 24, 2016**, after 9am mass.

TUITION ASSISTANCE

If you would like to apply for financial aid, each family is required to complete a PSAS form to be eligible for consideration. These forms can be found on the website and are due early Spring.