



ST. THERESA
SCHOOL

School Board Minutes 2024-2025

General Information:	Meeting Date: September 9, 2024 Time: 7:00 PM Location: St Theresa's Teacher's Lounge Next Board Meeting:
Conducted by:	Steve Bond
Recorded by:	Freddy Peralta
Attendees:	Members Present: Father Bob, McCann, Alicia Ortegon, Rana Matley, Joe Rose, Steve Bond, Quinn Hennig-Hance, Warren Strudwick, Freddy Peralta, Tighe Wooldridge, Shannon Ciston Members Absent: Carlos Palacios

1. **Opening Prayer:** Father Bob
2. **Approval of Minutes:** N/A
3. **Presidents Report:** Steve Bond
 - a. Requesting input on a roadmap to lay the plan for the remainder of the year
 - b. Input should include long term goals (i.e. increase total school enrollment to 215; focus measurable goals, possibly for each committee)
 - i. Board is in need of a refresh of By-laws/guidelines
 - c. Meeting cadence - first Tuesday of each month; next meeting will be 10/1
 - d. Request for updated collaboration tool to be used for the board
 - i. Freddy to work with Alicia on collaboration using the St T's group
4. **Pastor Report:** Father Bob
 - a. Reminder to please respect the drop off and pick up etiquette; be mindful of the neighbors
 - b. Mrs. Bruni is relaunching a course on parenting. This will be open to both new and more established parents. Date TBD.
 - c. In partnership with other institutions, including St Joan of San Ramon, upcoming seminar on election related issues from a Catholic POV. Watch for updates.
 - d. Ongoing efforts to strengthen security measures on campus are going well. Both the parish and the school have applied for both State and Federal grants to support modernization of security infrastructure.
 - e. Thank you to all of those that worked on the various remodeling projects on the property (Teacher's Lounge, TK, Library, Painting, etc.). Next parent volunteer work day

is being planned. Additional projects are ongoing including painting of the exterior of the church and new flooring in the entrance.

- f. 100th anniversary of the Parish is this year! Calendar of events are being planned - looking to make this celebratory and fun!

5. Principals Report: Alicia Ortegon

- a. STEP floor is looking great! The final pieces are going in this week.
- b. This summer was a WORKING summer. Kudos to all of the parents and volunteers that put in the work on the numerous upgrades.
- c. Re: the lawn - School will be focused on the gophers. The Parish will then revamp the lawn accordingly.
 - i. Facilities will solicit bids for doing artificial grass as an alternative.
- d. Titan Triumphs update
 - i. ALL 8th graders who applied were accepted to Catholic high schools
 - ii. Classrooms placed in logistical order
 - iii. Completed the new library
 - iv. Science Fair success including the overall winner!
- e. National Standards and Benchmarks for Effective Catholic schools update. St Theresa continues to be a high achieving, high performing school.
- f. Back to School night for Middle School was a success! Thanks to Steve and Shannon for their participation.

6. Parents Club Update: Shannon Ciston

- a. Great team to start this year with a lot of returning parents and a few new ones.
- b. Fundraising the focus right now - auction is scheduled for 11/16
 - i. Tickets are available now!
- c. Titan ticket has been rolled back given overlap with the auction.
- d. Volunteer coordination is the next focus area. Parking duty, used uniform sale, CYO support.
- e. Request for Parents Club: Sourcing of volunteers to help with grant writing. Clean up of Konstella for families that have moved on from the school.

7. CYO Report

- a. Boys basketball and Girls volleyball follow Cross Country. Email has gone out for scheduling of events.

8. Committees Overview:

- a. **Finance:** First meeting will be 9/12. Will be focused on review of the budget which is due to the Diocese on 9/30.
 - i. In terms of sourcing alternate funding, the finance committee would like to explore hiring a professional grant writer.
- b. **Communications:** First meeting will be 9/5. Rosa is joining the committee in addition to Michelle.
- c. **Facilities**

- i. The lawn will be the focus this year.
- ii. Need to recruit one more member for the Facilities committee.

9. Blacktop Buzz: Parent Feedback

- a. Review the school - How do we encourage parents to write more reviews on Google Maps and other outlets?
- b. Request for a parent's survey. Parents are asking to be heard. Another idea would be for a town hall. Coffee w/ Principal O?

Action Items

- Freddy to work with Alicia on a collaboration/communication tool using the St T's Google group.
- Facilities to solicit bids for doing artificial grass as an alternative.
- Finance committee to explore the possibility of hiring a professional grant writer.
- Parent's club and Communications committee to partner on drafting a parent's feedback survey.